

# MY GIFT TO ST MICHAEL CORNHILL



Please print clearly and tick all the boxes that apply.

Personal Details	
Title:	
First name:	
Surname:	
Home Address <i>(this is required by HMRC for claiming Gift Aid):</i>	
Postcode <i>(this is required by HMRC for claiming Gift Aid):</i>	
Email:	
My Regular Gift <i>(please tick)</i>	
<input type="checkbox"/>	I want to set up/change a Standing Order and have completed the form overleaf
<input type="checkbox"/>	<p>*I have set up/ changed a Standing Order directly with my bank as follows</p> <p>Starting date: .....</p> <p>Amount: £.....</p> <p>Frequency: .....</p>
My One-Off Gift	
<input type="checkbox"/>	I enclose a cheque/charity voucher for £.....
<input type="checkbox"/>	I have arranged a bank transfer in the amount £..... with reference .....

*\*Please instruct your bank/payroll department to give your name and surname (eg John Smith) as the reference for your gift.*

Gift Aid	
Boost your donation by 25p of Gift Aid for every £1 you donate	
<input type="checkbox"/>	My gift is eligible for Gift Aid and I have completed the Gift Aid Declaration below
<input type="checkbox"/>	My gift is <i>not</i> eligible for Gift Aid
Gift Aid Declaration <i>For St Michael Cornhill</i>	
I want the Parochial Church Council of St Michael Cornhill to treat as Gift Aid donations: <i>(please tick as appropriate)</i>	
<input type="checkbox"/>	I want to Gift Aid my donation of £..... and any donations I make in the <u>future</u> <i>(delete if not appropriate)</i>
<input type="checkbox"/>	I want to Gift Aid any donation I have made in the past 4 years
	<p>I am a UK taxpayer and I understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year, it is my responsibility to pay any difference.</p> <p>I will notify St Michael's if I want to cancel this declaration, if I change my name or home address, or if I no longer pay sufficient tax on my income and/or capital gains.</p>
	In completing the <i>My Gift to St Michael's</i> and/or the <i>Gift Aid Declaration</i> and/or the <i>Standing Order</i> sections of this form you agree that St Michael Cornhill may collect, store and use any personal information with which you may provide us, for the purposes of administering your gift and complying with any requests for information from HM Revenue & Customs.
Signed:	
Date:	/ /20

*Please return to:*

The Giving Secretary, St Michael's Church Office  
St Michael's Alley, London EC3V 9DS

The PCC of St Michael Cornhill is registered with the Charity Commission.  
Registered Charity: 1179240

# STANDING ORDER FORM

*Please print clearly and fully complete the details below.*

PLEASE PAY

St Michael Cornhill  
St Michael's Alley, London EC3V 9DS

CAF Bank

Account number      00026959

Sort code             40-52-40

The sum of £..... (in figures) ..... (in words) on the ..... day of  
..... 20..... (date of first payment) and on the same date in each succeeding month / quarter /  
year for .....months / until .....20..... / or until further notice (*delete / complete as applicable*).

PLEASE DEBIT MY ACCOUNT

My name	
Account number	
Sort Code	
My Bank Name	
Branch Address	
Post Code	

OR

Please cancel my existing standing order to St Michael Cornhill  
(*tick box if this applies*)

Signed ..... Date ...../...../20.....

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## WHAT TO DO NEXT:

*Please ensure you have completed the My Gift to St Michael's and the Gift Aid sections of this form before returning it to:*

The Giving Secretary, St Michael's Church Office  
St Michael's Alley, London EC3V 9DS

Registered Charity: 1179240

PLEASE DO NOT SEND THIS FORM TO YOUR BANK